

NLHS Meeting 1/22/2014

In attendance: Jeremy Bonin, Maggie Ford, Lori Lauridsen, Tom Little, Maureen Strachan, David Royle, Sue King, Deborah Hall, Linda Jaggard, Sandra LaBeau, Kelli Bogan
Absent: Tom DeMille, Ellen Chandler, Roger Smith, Janie Webster, Clara Sheehy

Meeting called to order at 5:00pm

Meeting minutes approved. Sue King called for a motion and David Royle seconded. Passed unanimously. .

Treasurers report-Tom Little

Current revenue from membership \$1500 more than was expected.

Revenue from the open house obviously low due to cancellation of the Holiday Open House.

Grant for computer software used completely. Remainder appears in the budget sheet.

Balance sheet: investments are up and in good shape. We are working to move our old accounts over to the new Schwabb accounts-this consolidation will give us a break on fees. This hopefully will be done by next month.

Deborah Hall moved treasurers report be accepted. Sue King seconded. All approved.

Membership/Development. Deborah Hall

Great response to the membership push. Over 300 memberships paid up.

Winter newsletter about to go out to the current membership.

Raise the Roof has received a number of contributions totaling over \$4000 from this second time around. Over \$11,000 has been raised in total.

Newsletter

Maureen will make sure to in the future to solicit information from other board members for newsletters.

Ellen, Maggie, and Maureen found good photos for the newsletter.

Deborah would like feedback on what she handed out last time about what we should spend time on.

Investment Committee. Deborah Hall.

Tom Little, Bill Berger, Debbie Hall, and Andy will be meeting soon. Haven't met in a while. Not much to do but going to get together and review things.

Programs. Linda.

Most of the programs have been lined up for the year. Next program February 12th on Camp Coniston. Had 80 people at the last program. Hour long plus questions afterwards.

New format on the ad for the shopper. Overall feel like it is fine and Linda will keep doing it.

Program cards. Shows what is coming next. Linda will leave some at the Tracy Library.

A couple of additional programs in the works. Sunday afternoon demonstration style programs.

An hour lecture during the summer.

Donation jar at the last program netted around \$90.

Executive Director Update. Maggie Ford

Draft job description and talking points have been developed. New description is more detailed. Looking to hire for 20 hours a week or less as an employee not an independent contractor who has museum experience.

Talked about prospects for potential funding and going to talk to a few perspective funders.

Website/Facebook. Kelli Bogan

Clara, Linda, Lori, Ellen, and Maureen will meet with Kelli to get become additional contributors to the website.

Tentatively scheduled for the second week in March at the CSC Archives.

Will make Lori a Facebook admin

Lori will get a DVD of an event that will be put on website

Email addresses will be updated to gmail addresses. Kelli will contact Carol.

Summer History Camp. Maureen.

\$5000 grant for history camp from the Byrne Foundation. Hope to get more.

Maureen has been trying to gather information on history camps.

Have a lot of ideas and now need to work out logistics. Will speak with summer camp administrators/educators.

Two one week intervals is the goal as a pilot program.

If going to do this summer, Maureen should get counselor description to Kelli to send to Randy Hanson to pass on to the history students as possible internship.

Maureen will send out grant. Please pass on any ideas to Maureen on contacts for job description.

Send letter to the Keene State/Plymouth teachers program to see if someone would be able to run it as a case study/curriculum idea

Rental Report. Maureen.

15 weddings booked for 2014 bringing in approximate \$17,000. Some of those are still under the old fee schedule.

IT Update. Tom Little.

New computer with Windows 8. The other computers remain on Windows XP.

New printer with all three systems connected.

Purchased QuickBooks.

OpenOffice installed on all fours systems since there are varying levels of Microsoft Office on each machine.

All machines are hooked up to the internet and all updates are current.

Tom will be contact person for Windows 8 troubleshooting.

Need to back up the photos on the Apple.

Tom would link to use no more than \$125 for monitor. David motioned. Lori seconded. All approved.

Candlelight Walk/Village Walk. Maureen.

Started planning. Tourist art at 4. Every half hour. Each tour lasts an hour.

Current name

People in character. Will be strictly at the village. Phillips barn will be set up.

Pay for appetizer party and village walk.

Will be in place of the pig roast.

Will still have Harvest Sunday the next day. Additional family walk this day.

\$500 grant to use for programs will be used for advertising and programs.

Opera North

Interested in bringing their program down to New London. Doing a light opera this year.

Booked for one of the Sundays in the meeting house. Will be selections for the opera.

Interested in a second date. Will firm up.

Deborah is going to be co chair of the docents with Kathy Phann.

Meeting adjourned at 6:35. Jeremy moved. Lori seconded.