

New London Historical Society Meeting Minutes
June 25, 2014

In attendance:

Tom Little, Sue King, Clara Sheehy, Kelli Bogan, Sandra LeBeau, Sandy Schmid,
Jeremy Bonin, Linda Jaggard, Maggie Ford, Lori Lauridsen

Absent:

David Royle, Tom DeMille, Maureen, Ellen Chandler, Debbie Hall

Meeting called to order at 5:02pm.

SECRETARY'S REPORT. Kelli Bogan

- Maggie moved to accept minutes. Jeremy seconded. Minutes approved.

TREASURER'S REPORT. Tom Little.

- Will sit down with Paula and figure out what the posting changes need to be so there isn't as large of a lapse in the future.
- \$21,000 more in the bank than we did this time last year.
- Prepaid membership not as high as would have been last year but membership letter just went out.
- June 30th prepaid memberships will roll over to membership revenue
- Prepaid rentals-as event happens money moves from liability to income account
- 4110 name will change from "Special Event Docents" to "Docent Rentals"
- 4640 Curtains Up to be moved as a separate line item under 4500
- 5070 title will be changed to "Services"
- Tom will look into 5120 Operations and determine what is in there and how we might break it down into easier documented line items
- Jeremy moved to accept. Lori seconded. All in favor, accepted unanimously.

REVIEW OF PROPOSED BUDGET FOR 2014-2015.

- Mowing has moved to Thursdays or Friday and they are mowing less and haying more—contract is bidding every three years
- 5180 Building Rental Expenses pays Carol—fixed fee per rental
- Adjustments have been made to how the building rentals go into the budget—now in as liability and only reported as income once the event occurs
- \$14000 for 4100 building rental
- 5022 will change to "Raise the Roof Expense"
- *May want to develop a spending plan at the next meeting*
- 4422 raise revenue to \$12,000
- 5120 still don't know what it is but budgeting based on what we spent last year
- Will make the PALs budget under Postage & Printing separate 5130 (\$400 for PALs)

- 5152 is programs not covered by grants
- 5220 increase propane to \$3100; increase fuel oil to \$3650
- Outstanding issues: operations, don't know what our building rental will be and would like to increase utilities budget \$250 dollars. Tom will get information from operations and look at fiscal figures for 2015 and share it with the board before the July meeting
- Will come to July Board meeting and make a decision

WINDOWS

- Quote on Lauridsen building for \$11,000+

REVIEW OF PROPOSAL FOR EXECUTIVE DIRECTOR. Maggie Ford

- Maggie handed out job description for review
- Annual salary of \$20,000
- Have a person interested in the position
- Maggie motioned we move ahead with the position for an Executive Director. Lori seconded. Discussion occurred. Passed unanimously.
- Maggie moved that the board authorize Clara and Maggie move forward with conversations with the current candidate about salary for the Executive Director position. SS and Lori seconded. Discussion as to whether there will be other candidates beyond the one person. Passed unanimously.

Memberships letters went out. Secure a tax map and pinpoint people who we should solicit who are not current members. Have done it in the past and got a lot of bad addresses. Could target our big donors instead. Could do both but the big donors are going to get the better result.

Maggie, Sue, Lori, and Clara will work on going through the tax map. Maggie suggested Susan Bryant who might do a letter. Maggie will follow through.

Jeremy made a motion to adjourn. Sue seconded. Meeting adjourned at 7.:15pm.